



Morwenstow Parish Council

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Draft Minutes of the Monthly Parish Council Meeting; held at 7:30pm on Wednesday 17th April 2024 at the Community Centre.

1.	To note attendance. Cllrs. J Hobbs (Chair), K Jones & R Savage, J Phipps, K Boundy, G Worden, N Steer, C Myers, J Payne, two members of the Public & the Clerk – S Rosser
2.	To receive apologies for absence: None received.
3.	Public Participation: Both members of the Public were given 3 minutes to speak. Both were attending regarding their respective planning applications. The improvements to existing property/curtilage were highlighted and plans outlined. Both were thanked for coming along to explain their applications.
4.	Disclosures: Planning - P1: Cllrs. J Phipps & K Jones. P3: Cllr R Savage. Cllrs. left the meeting during the relevant applications returning after. Standing orders were suspended temporarily to ask the members of the public questions for clarification on the respective applications.
5.	Dispensations: No requests were received.
6.	The previously circulated minutes of the Monthly Parish Council meeting held on 17 th April 2024 were approved and signed by the Chair.
7.	Matters arising from the minutes and updates – for information only. Permission received from the Hall Committee to hang the King's Portrait in the Committee Room – this was put in place after the meeting.
8.	To receive a report from our Cornwall Councillor: C. Cllr. Tilbey did not attend.
9.	Parish Maintenance and Matters for discussion: <ul style="list-style-type: none"> a) Parish maintenance & hedges; It was noted that the closure of Hackmarsh Bridge has been extended. A question was raised of when does a closure stop? Another question raised was when does the CAP money start again with a new budget. Clerk to raise question with Highways. b) To note completed tree log; Log checked and signed by the Clerk for both April & May – no issues noted. c) To note completed playpark log; Cllr. Savage gave an overview of the RoSPA report. Any findings are being addressed. The toddler tower unit has a limited lifespan now. Item to be placed on the November agenda for discussion and potential funding application. Cllr. Savage will also look at the repair cost of the shelter (to reattach and repair the removed roof overhanging section). d) To note completed overall grounds log; Check completed early to be ready for the Football Club Fun Day this coming Saturday. e) To note completed outdoor fitness equipment log; this has all been checked by RoSPA also. Clerk to liaise with the installer re a replacement part. Cllr. Payne to fit this. Usual report checked and noted. f) Public toilets spruce up; a second painting date has been set for Thursday 30th May. g) Invasive species survey request; ongoing h) Flag pole – update – <i>materials still on order, have been chased; Paul Heard is now going to collect the material to resolve the issue.</i> i) <i>Request for 'Hawker Country' sign; a request has been made to the Council to provide and erect a new sign to highlight Morwenstow as Hawker Country on the way into Shop. A mock design was shown on screen. Questions were asked of potential costs and the process of this. A suggestion was made as to whether this could be placed with the awaited new Welcome to Cornwall sign on the A39. Clerk to raise questions with Highways including item 9.a).</i> j) Morwenstow FC fencing request; fencing between the two pitches – not really for our involvement. Quote received from Michael Vanstone Plant Hire, to be passed on to Morwenstow Football Club. It isn't felt to be a responsibility of the Parish Council to provide this. k) D-Day beacon arrangements. Thursday 6th June at 9:15pm. Councillors to attend at Beacon Down.
10.	Health & Well Being Project Update: <i>The application was submitted for feedback from the CLUP Facilitator James Thomas, the application has been included in the prioritisation process. News is awaited – the teams are working very hard as the fund is so oversubscribed. Cllr Tilbey has produced a planting diagram and Denise May OBE has been working on the management plan. Some fine tuning required for the submission of the discharge of conditions.</i>
11.	Insurance renewal: To be discussed and agreed. <i>The sum insured for the bus shelters at Shop & Woodford, along with the wooden park shelter were reduced. The traffic cones were removed from the schedule. The premium is now down to £712.15 from £748.61 – invoice for payment included in item 17.</i>
12.	To review the Hamlets: Editorial role, costs and distribution. <i>The hard copies are not all being taken from the various collection</i>

	<p>points. Cllr. Boundy keeps some in reserve for topping up the points. It was resolved to not print any more copies than currently. It would be easier for the Editor if everyone made their submissions in an editable format.</p>																
13.	<p>The draft emergency plan was reviewed following distribution at the April meeting by Cllr. Steer. Everyone was impressed with the plan and did not have any amendments other than a few tweaks. Cllr. Steer will make amendments and distribute a final copy. This will be available online via the Parish website, with hard copies in the Committee Room and the office within the Hall.</p>																
14.	<p>Speakers for the Parish Meeting on 22nd May 2024 are confirmed. <i>Cornwall Air Ambulance & Bude RNLI/Surf Life Saving Club will be attending. Invites have been sent. Arrangements were made for food and tea/coffees.</i></p>																
15.	<p>Training available: Number of opportunities within the Training Bulletin – available to all Councillors – see Calendar.</p> <ul style="list-style-type: none"> - Biodiversity Net Gain 4th June (6:30 - 7:15) Online (Clerk to ascertain whether this can be viewed at any other time) - Local Plan 10th June (10:00 – 1pm) Bude - Suicide Awareness 10th June 2024 (5:15 – 6:15) Bude Parkhouse Centre (prior to the CAP meeting) 																
16.	<p>Correspondence:</p> <ul style="list-style-type: none"> * Cornwall Council: CAP Local Plan session 10th June; Cost of living help for Parishioners; Town & Parish Council Newsletter x2; positive planning newsletter & training; east area sub planning committee agenda; CIOS Good Growth Fund Update; Affordable Housing Newsletter;; 2024 Cornwall Planning Partnership; Listening to you with Linda Taylor – 13th May, 7pm The Falcon Hotel. * Cornwall ALC: Training opportunities; Go collaborate training slides; biodiversity briefing; safeguarding & community safety; new model financial regulations * NALC – Events; Newsletters; CEO Bulletin; job listings * RoSPA report & invoice * Various Emails re Health & Wellbeing Project * South West Water – Community Roadshow dates * Newsletters and updates from Information Commissioners Office; HMRC; Volunteer Cornwall; Rural Service Network; South West Coast Path; Clean Cornwall. * Mrs Susan Joyner – internal audit * NHS Cornwall together bulletin * Lendology * MCC Committee re Kings portrait * Andrew Collins - SWAST * Zurich insurance renewal * Housing opportunity for St.Teath. 																
17.	<p>Finances:</p> <ul style="list-style-type: none"> • The accounting spreadsheet had been distributed to Councillors prior to the meeting. All payments were agreed as per the schedule. The invoices were checked and initialled by Cllr. Hobbs, the cheques were signed and initialled by Cllrs. Boundy & Phipps. Cllrs. Jones & Payne checked and signed the bank statements. <p>Invoices paid were as follows: Aquiss – Broadband: £32.00; Parish Magazine Printing – Hamlets for April: £54.03; Zurich Municipal – Insurance for 2024-25: £712.15; RoSPA Play Safety – Play/Fitness equipment checks: £285.60; Chadds – Toilet rolls & Paper towels: £61.13; D & I Bridgman – Paint for public toilets: £73.99.</p> <p>Bank reconciliation at 30th April 2024</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Balance as at 31/03/2024</td> <td style="text-align: right;">- £ 6,564.34</td> </tr> <tr> <td>Plus income (Precept and LMP/SWCP from CC)</td> <td style="text-align: right;">- £14,116.40</td> </tr> <tr> <td>Less expenditure</td> <td style="text-align: right;">- £ 540.40</td> </tr> <tr> <td>Balance as at 30/04/2024</td> <td style="text-align: right;">- £20,140.18</td> </tr> <tr> <td>Bank statement as at 30/04/2024</td> <td style="text-align: right;">- £20,140.18</td> </tr> <tr> <td>Less outstanding payments</td> <td style="text-align: right;">- £ 470.03</td> </tr> <tr> <td>Business reserve balance as at 31/03/2024</td> <td style="text-align: right;">- £ 10,222.68</td> </tr> <tr> <td>Total funds held as at 30/04/2024</td> <td style="text-align: right;">- £29,892.83</td> </tr> </table> <ul style="list-style-type: none"> • Review of the Internal Audit Report: The internal audit for the year ending 31st March 2024 was carried out by Mrs Susan Joyner. The audit report was read through and shown on screen. Any items highlighted have already been addressed. • To agree and answer each Section of the Annual Governance Statement for year ending 31st March 2024. <i>(The Chairman read out each question of the Annual Government Statement and members answered each question in turn)</i> 3. To receive, approve and sign the Statement of Accounts for the Annual Audit Return for year ending 31st March 2024. Approved by full Council, signed by the Chairman. Previously signed by the Clerk before presentation. • Completion of 'No conflict of interest' form for BDO LLP (external auditor). This was agreed and completed for return. 	Balance as at 31/03/2024	- £ 6,564.34	Plus income (Precept and LMP/SWCP from CC)	- £14,116.40	Less expenditure	- £ 540.40	Balance as at 30/04/2024	- £20,140.18	Bank statement as at 30/04/2024	- £20,140.18	Less outstanding payments	- £ 470.03	Business reserve balance as at 31/03/2024	- £ 10,222.68	Total funds held as at 30/04/2024	- £29,892.83
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18.	<p>Planning:</p> <p>Planning Partnership: Cllr. Worden reported that there is a course to attend on 20th May regarding the partnership. Short term lets seem to be the focus at the moment. More will be reported as and when available.</p>																

The applications below were received for consultation by members to agree a consultee response to be submitted to Cornwall Council:

P1 – [PA24/02090](#) | Reserved Matters application following Outline approval PA23/08687 dated 28.11.2023 for a single dwelling (access, appearance, landscaping, layout and scale) | Building And Land At Lower Brownspitt Farm Lower Brownspitt Farm Gooseham Bude Cornwall EX23 9PH

MPC Comments: Morwenstow Parish Council would like to support this application. We feel that it complements the small settlement of Brownspitt.

P2 - [PA24/01890](#) | Replacement of structurally unstable cottage with new dwelling. | Sunnyside Gooseham Morwenstow Bude Cornwall EX23 9PG

MPC Comments: Morwenstow Parish Council would like to support the application; understanding that the property is in a state of repair, that is unmanageable.

However, we'd like to see more retention of what was originally there. Therefore, we would request that there be a front door on the roadside; as per the existing building, along with a further two first floor windows. Thank you

P3 [PA24/02906](#) | Proposed single-storey extension | Eastbrook Gooseham Morwenstow Bude Cornwall EX23 9PG

MPC Comments: Morwenstow Parish Council would like to support this application. We feel that there will be no impact to anyone and it will be a welcome space for the family.

P4 No further applications were discussed.

For information only:

- **Awaiting decision:**

[PA23/06926](#) | Two Storey Side Extension with Solar Panels and a 2m natural stone garden wall to side and rear. | Higher Cross Crosstown Morwenstow Bude Cornwall EX23 9SR

[PA24/02072](#) | Phased residential development for 4 dwellings | Land West Of Woodridge Wooley Morwenstow Bude Cornwall EX23 9PW

[PA24/01720](#) | Outline Application for one new dwelling, with all matters reserved except for access. | Land Between Foxhaven and Meadow View Eastcott Bude Cornwall

- **Cornwall Council Decision Approved/Withdrawn/Refused:**

[PA24/01773](#) | Kitchen extension. | Woodford Methodist Church Woodville Road Woodford Bude Cornwall EX23 9HZ – APPROVED WITH CONDITIONS.

[PA23/10091](#) | Erection of an agricultural building. | Land North East of Woolley Morwenstow Bude Cornwall EX23 9PW – REFUSED.

- **Pre-Application Advice given: NONE**
- **Appeal to Secretary of State: (ON-GOING)**

23/00160/REF | Construction of five detached dwellings. | Land East of West Beckon Close Shop Morwenstow Cornwall

19. **Date of the Parish Meeting – Wednesday 22nd May 2024 at 7.00pm.**
Date of next monthly meeting – **Wednesday 19th June 2024.**

With there being no further business – the Chair closed the meeting at 9:08pm.